



Annual Security Report (ASR)

Clery Act Compliance

Institution Information

- URBE UNIVERSITY
- 11430 NW 20TH STREET; SWEETWATER, FL 33172
- Annual Reporting Years Covered: 2024
- Publication Date: OCTOBER 1
- Primary ASR Coordinator: CAMPUS DIRECTOR ERIC ROBERTS
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Clery Geography

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
(Clery Act) Annual Security Report for Calendar Year 2024

Institution Statement

URBE University publishes this Annual Campus Security Report (ASR) in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This report contains campus safety and security policies, emergency procedures, and crime statistics for the reporting period January 1, 2025 through December 31, 2025.

The Annual Security Report is available electronically at: [Security Report](#). Paper copies are available upon request from the Campus Director's Office during normal business hours.

The Institution distributes the ASR annually to all enrolled students and current employees by October 1.

First-Year Reporting Institution

URBE University is a first-year reporting institution under the Clery Act. Accordingly, this report contains the most recent calendar year of available crime statistics.

Campus Security Authorities (CSAs)

Campus Security Authorities include institutional officials who have significant responsibility for student and campus activities. Reports made to institutional officials are documented and reviewed for Clery Act reporting purposes.



Dr. Eric Roberts, Campus Director, serves as the institutional administrator responsible for campus security reporting and coordination. Dr. Roberts may be contacted at 786-744-8205 – eric.roberts@urbeuniversity.edu

Crime Reporting Procedures

URBE University encourages all students, employees, and visitors to report criminal incidents promptly and accurately. Individuals who wish to report a crime or other emergency on a voluntary and confidential basis may do so through the Campus Director.

While the institution does not employ campus police or security personnel, institutional officials receiving confidential reports will document the nature of the incident, excluding personally identifying information whenever possible, for purposes of assessing campus safety concerns and compiling Clery Act statistics.

Confidential reports are included in annual crime statistics when appropriate but are handled in a manner that protects the privacy of victims and reporting parties to the extent permitted by law.

URBE University does not own the building or surrounding public property areas where instructional activities occur. The institution operates within leased facilities. Building management provides evening security personnel who monitor the building during evening hours when the institution is closed.

URBE University does not officially recognize student organizations that own or control non-campus housing facilities or other non-campus locations. Accordingly, the institution does not monitor criminal activity at such locations through local law enforcement agencies.

Should the institution establish recognized student organizations with non-campus properties in the future, appropriate monitoring and reporting procedures will be implemented in accordance with the Clery Act.

Emergency Response and Evacuation Procedures

The institution maintains emergency preparedness procedures addressing fire, severe weather, medical emergencies, power outages, hazardous conditions, evacuation procedures, shelter-in-place procedures, and other emergencies.

Upon receiving information regarding a potential emergency or dangerous situation, URBE University will assess available information and, when appropriate, confirm whether a significant emergency or dangerous situation exists.



Once confirmed, the institution will:

1. Determine the affected segment or segments of the campus community.
2. Determine the content of the emergency notification.
3. Initiate the institution's emergency notification procedures without unnecessary delay, unless doing so would compromise efforts to assist victims or contain, respond to, or mitigate the emergency.

Emergency notifications may be distributed through email, telephone, verbal announcements, or other available communication methods.

Testing of Emergency Response and Evacuation Procedures

URBE University conducts and documents tests of its emergency response and evacuation procedures at least annually. Documentation of each test includes:

- The date of the exercise;
- The time of the exercise;
- A description of the exercise; and
- Whether the exercise was announced or unannounced.

Emergency response procedures are reviewed during these exercises, and lessons learned are incorporated into future emergency preparedness planning.

Timely Warnings and Emergency Notifications

URBE University may issue timely warnings to the campus community regarding crimes or emergencies that represent a serious or continuing threat to students or employees. Emergency notifications may be distributed by email, telephone, verbal communication, or other available communication methods.

Security and Access to Campus Facilities

URBE University operates within leased facilities located at 11430 NW 20th Street, Sweetwater, Florida 33172. Access to campus facilities is generally limited to students, employees, and authorized visitors during normal operating hours. Building management maintains security measures for the facility, including evening security personnel who monitor the premises when the institution is closed. Students and employees are encouraged to report suspicious activity, security concerns, or facility issues immediately to institutional officials or local law enforcement. The Campus Director is responsible for coordinating campus security practices and reviewing safety concerns. Security procedures are reviewed periodically to support a safe learning environment.



URBE University maintains a cooperative working relationship with the Sweetwater Police Department and other local law enforcement agencies that have jurisdiction over the area surrounding the institution.

The University does not have a written memorandum of understanding or formal agreement with local law enforcement agencies regarding the investigation of criminal incidents. However, the institution requests crime statistics annually from local law enforcement agencies and cooperates with those agencies when criminal incidents affecting members of the campus community are reported.

Students and employees are encouraged to report criminal activity directly to local law enforcement by dialing 911.

Drug and Alcohol Policies

URBE University prohibits the unlawful possession, use, or distribution of alcohol and illegal drugs on institutional property or during institutional activities. The institution complies with all applicable federal and state laws regarding controlled substances and underage drinking.

Sexual Harassment and Sexual Violence Policies

URBE University prohibits sexual assault, domestic violence, dating violence, and stalking. Students and employees are encouraged to report incidents immediately to local law enforcement and institutional officials.

The institution will provide appropriate supportive measures and will address reported incidents in accordance with applicable federal and state requirements, including Title IX.

A victim of sexual assault, dating violence, domestic violence, or stalking should:

- Move to a safe location and seek medical attention if needed.
- Contact local law enforcement by dialing 911.
- Report the incident to the Campus Director or another institutional official.
- Preserve evidence that may assist in proving a criminal offense or obtaining a protection order.



Examples of evidence preservation include:

- Avoiding bathing, showering, or changing clothes following a sexual assault.
- Preserving text messages, emails, social media communications, photographs, and other records.
- Documenting dates, times, locations, and witnesses.

Victims may choose whether to notify law enforcement and may receive assistance from institutional officials in making such reports. Reporting to the institution does not require reporting to law enforcement.

Institutional Disciplinary Procedures

URBE University will promptly, fairly, and impartially investigate allegations of dating violence, domestic violence, sexual assault, and stalking.

Proceedings will be conducted by trained officials who receive annual training regarding issues related to sexual misconduct and how to conduct investigations and hearings that protect the safety of victims and promote accountability.

Both the complainant and respondent will receive timely and simultaneous notification of:

- The outcome of disciplinary proceedings;
- Appeal procedures, if applicable;
- Any changes to results; and
- When results become final.

Standard of Evidence

The institution uses the **preponderance of the evidence** standard when determining responsibility for alleged violations.

Possible Sanctions

Sanctions may include:

- Written warning;
- Educational requirements;
- Probation;
- Suspension;
- Expulsion;
- Termination of employment; and/or
- Restrictions on participation in institutional activities.



Protective Measures

Available protective measures may include academic accommodations, schedule modifications, workplace adjustments, no-contact directives, and referrals to community support services.

Registered Sex Offenders

Information regarding registered sex offenders may be obtained through the Florida Department of Law Enforcement and local law enforcement agencies.

[FDLE - Sexual Offender and Predator System](#)

Bystander Intervention Programs

URBE University encourages students and employees to be active bystanders and to take safe, positive actions to prevent harm when they observe situations that may involve sexual misconduct, violence, harassment, stalking, or other threatening behavior. Bystander intervention may include contacting emergency services, seeking assistance from institutional officials, creating distractions to interrupt potentially harmful situations, or supporting individuals who may be at risk. Educational information regarding bystander intervention is provided through institutional training, student orientation materials, and policy communications.

Risk Reduction Programs

URBE University promotes risk reduction strategies designed to enhance personal safety and reduce the likelihood of violence, sexual misconduct, and other criminal behavior. The institution provides information regarding personal safety awareness, responsible decision-making, emergency response procedures, reporting options, and available support resources. Students and employees are encouraged to remain aware of their surroundings, secure personal belongings, use well-lit public areas, and promptly report suspicious activity or safety concerns to institutional officials or local law enforcement.

Fire Safety Procedures (if applicable)

URBE University maintains fire safety procedures consistent with building management requirements and local fire regulations. Emergency evacuation routes are posted throughout the facility. In the event of a fire alarm or fire-related emergency, all occupants are required to evacuate immediately using the nearest safe exit and proceed to the designated assembly area.

Re-entry into the building is permitted only after authorization is provided by emergency responders or building management. Fire extinguishers and other fire safety equipment are



maintained by building management. Fire safety procedures are reviewed during emergency preparedness activities and evacuation drills.

Required Clery Definitions

- **On-Campus Property:** Any building or property owned or controlled by the Institution within the same reasonably contiguous geographic area and used in direct support of educational purposes.
- **Public Property:** Public property including streets, sidewalks, and parking facilities immediately adjacent to and accessible from campus.
- **Non-Campus Property:** Any building or property owned or controlled by a recognized student organization or used in support of educational purposes and frequently used by students.
- **Campus Security Authority (CSA):** An official of the institution who has significant responsibility for student and campus activities.
- **Timely Warning:** A warning issued for Clery-reportable crimes representing a serious or continuing threat.
- **Emergency Notification:** A notification issued upon confirmation of a significant emergency or dangerous situation.
- **Consent:** Informed, voluntary, and mutually understandable words or actions indicating agreement to engage in sexual activity.
- **Bystander Intervention:** Safe and positive actions to prevent harm or intervene in situations involving potential violence.
- **Risk Reduction:** Strategies designed to decrease perpetration and increase victim empowerment and safety.
- **Dating Violence:** Violence committed by a person in a romantic or intimate relationship with the victim.
- **Domestic Violence:** A crime of violence committed by a current or former spouse or intimate partner.
- **Stalking:** A course of conduct directed at a specific person causing fear or emotional distress.
- **Murder and Non-Negligent Manslaughter:** The willful killing of one human being by another.
- **Negligent Manslaughter:** The killing of another person through gross negligence.
- **Rape:** Penetration without consent, regardless of degree.
- **Fondling:** Touching private body parts for sexual gratification without consent.
- **Incest:** Sexual intercourse between persons related within prohibited degrees.
- **Statutory Rape:** Sexual intercourse with a person under the statutory age of consent.



- **Robbery:** Taking property from a person through force or intimidation.
- **Aggravated Assault:** An unlawful attack intended to inflict severe bodily injury.
- **Burglary:** Unlawful entry of a structure to commit theft or felony.
- **Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.
- **Arson:** Willful or malicious burning or attempt to burn property.
- **Hate Crime:** A criminal offense motivated in whole or in part by offender bias.

Crime Statistics Reporting Tables

Offense	2023	2024	2025
Murder/Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Dating Violence	0	0	0
Domestic Violence	0	0	0
Stalking	0	0	0
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Weapons Law Violations	0	0	0
Hate Crimes	0	0	0